**RETURN OF CHURCH ATTENDANCE – 4th QUARTER IN 2022**

**Sunday only**

PARISH NAME: _____ No.: _____ Form completed by: _____

Name of Church: _____ Role: _____

| | 1 | | | 2 | | | 3 | | | 4 | | | 5 | | | 6 | | 7 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Sunday | 1st Service | | | 2nd Service | | | 3rd Service | | | 4th Service | | | 5th Service | | | Number who attended 2 or more services | | Total for the day | |
| | 16yrs or over | Under 16yrs | Code | 16yrs or over | Under 16yrs | Code | 16yrs or over | Under 16yrs | Code | 16yrs or over | Under 16yrs | Code | 16yrs or over | Under 16yrs | Code | 16yrs or over | Under 16yrs | 16yrs or over | Under 16yrs |
| 02/10/2022 | | | | | | | | | | | | | | | | | | | |
| 09/10/2022 | | | | | | | | | | | | | | | | | | | |
| 16/10/2022 | | | | | | | | | | | | | | | | | | | |
| 23/10/2022 | | | | | | | | | | | | | | | | | | | |
| 30/10/2022 | | | | | | | | | | | | | | | | | | | |
| 06/11/2022 | | | | | | | | | | | | | | | | | | | |
| 13/11/2022 | | | | | | | | | | | | | | | | | | | |
| 20/11/2022 | | | | | | | | | | | | | | | | | | | |
| 27/11/2022 | | | | | | | | | | | | | | | | | | | |
| 04/12/2022 | | | | | | | | | | | | | | | | | | | |
| 11/12/2022 | | | | | | | | | | | | | | | | | | | |
| 18/12/2022 | | | | | | | | | | | | | | | | | | | |
| 25/12/2022 | | | | | | | | | | | | | | | | | | | |
| Total | | | | | | | | | | | | | | | | | | | |

**How to complete the form**:

1. Please complete one form for each church building (or worship service location) in the parish.

2. Include **everyone** in your figures, including vicar, organist, Sunday School children & leaders, choir, music group, etc. (Include the youth and Sunday School even if they meet in a separate building.)

3. Include all Sunday services except weddings, funerals, and special one-off/irregular services (see right-hand panel).

4. Identify baptism services, fresh expressions and internet or phone services by entering one of the following code letters in the '*Code*' column. Report all actual attendance:
   B = baptism service
   F = fresh expression of worship
   V = live internet/phone service of worship

5. Estimate the number of people attending more than one service and then add 1 to the number in column 6, for each *additional* service attended by each person. For example, if one churchwarden attended 2 services in one day then add 1 to the figure in column 6; if s/he attended 3 services in one day, add 2 to the figure in column 6.

6. 'Total for the day' (column 7) = total adults, or children, attending all the services that day (columns 1 – 5) **minus** those attending 2 or more services (column 6).

Please return to Resources at the following address immediately at the end of the quarter. You can fold this form to accommodate the address in a window envelope. Or email to '**resources.team@liverpool.anglican.org**'.

**Which services should I include or exclude?**

While the aim of this sheet is to formally collect your church's **regular [in building] attendance**, it is understood that counting the congregation can be more of an art than a science. There will never be an exact set of rules or formulae for calculating each church's attendance figures and as such there will always be a significant element of trust placed in those completing this record.

**Include:**
- Normal services of public worship, whether eucharistic or not. Please report **all** attendees and not just those receiving communion.
- All baptism services.
- Fresh expressions of church where there is a realistic expectation of regular and committed giving by at least one tenth of the congregation.
- Live services held or streamed over internet or phone services (e.g.Zoom, etc.)
- Special services of public worship (e.g. at Easter, Remembrance and Christmas).

**Exclude:**
- All weddings and funerals.
- Any purely civic services that have no worship content.
- Services held principally for the benefit of a school and the parents of its children/students, and are not part of your normal public worship provision.
- Fresh expressions of church where there is no expectation to give regularly or no open offertory plate provided.
- Diocesan, deanery, or other such combined church service or event.
- Facebook/YouTube views watched after a streamed service has ended.

**Resources Team**
**St James' House**
**20 St James Road**
**LIVERPOOL**
**L1 7BY**