

FORM OF NOMINATION



To be returned to the Presiding Officer (Mike Eastwood) at St James House, St James Road, Liverpool L1 7BY to reach him **not later than 12 noon on Monday 17 June 2019.**

Nominations may be delivered, in person, by post, facsimile transmission or by e-mail

ELECTION OF ONE MEMBERS OF THE HOUSE OF LAITY TO REPRESENT THE DIOCESE IN THE GENERAL SYNOD

PARTICULARS OF CANDIDATE (PLEASE WRITE IN BLOCK CAPITALS)

Surname:
Full Christian Names:
Title or form of address:
Postal Address:
Postcode:
Email:
Laity - on the electoral roll of the parish of or the Community roll of Liverpool Cathedral (Amend as appropriate)
Year of birth:
Are you seeking re-election (as a current or a former member)? Please indicate by putting a cross in the appropriate box: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give dates of previous service:

PARTICULARS OF PROPOSER (PLEASE WRITE IN BLOCK CAPITALS)

Full Name of Proposer:
Address:
Postcode:
Lay Member ofDeanery Synod (Amend as appropriate)
Signature of Proposer I, the undersigned, being a qualified elector in the Diocese of Liverpool hereby nominate the candidate overleaf as a person qualified to serve as a member of the House of Laity for the Diocese of Liverpool. Signature of Proposer Date 2019

PARTICULARS OF SECONDER

Full Name of Seconder:
Address:
Postcode:
Lay Member ofDeanery Synod (Amend as appropriate)
Signature of Seconder I, the undersigned, being a qualified elector in the Diocese of Liverpool, hereby second the above nomination. Signature of Seconder Date 2019
Consent of Candidate I hereby declare my consent to stand for election and to serve as a member of the House of Laity for the Diocese of Liverpool. Signature of Candidate Date..... 2019

For qualifications and details of electoral addresses see accompanying notes.

BACKGROUND NOTES - HOUSE OF LAITY ELECTION

Qualifications of Candidates

1. A candidate must be a lay person who is:
 - (i) An actual communicant
 - (ii) Aged at least eighteen;
 - (iii) Either on the church electoral roll of any parish in the Diocese; or in the case of Liverpool Cathedral on the community roll
2. Unlike electors, candidates need not be members of a deanery synod.
3. Candidates must be qualified as such at 6.00 a.m. on 20th May 2019.
4. A candidate must **not** be the holder of a paid office or employment to which one of the following central bodies may make or confirm an appointment: General Synod; Church Commissioners*; Convocations; Church of England Pensions Board; the Archbishops' Council; Corporation of the Church House; and the Central Board of Finance

(A Church Commissioner in receipt of a salary or other emolument is **not** so disqualified.)
5. A candidate may not stand for more than one Diocese simultaneously.

Qualifications of Proposers and Seconders

6. Proposers and Seconders must be electors for the Diocese of Liverpool. They must be qualified as such at 6.00 a.m. on the date of the dissolution, 20 May 2019. The Liverpool Diocese's electors are the members of the Houses of Laity of all the Deanery Synods in the Diocese of Liverpool, other than the co-opted members and persons who are members of a religious community with representation in the General Synod.

GENERAL NOTES AFFECTING PROCTORIAL AND HOUSE OF LAITY ELECTIONS

Any candidate may request a list of electors for the House in which they are standing. This may be collected from the Diocesan Election Registration Officer (Mike Eastwood) at St James House or posted within seven days of the request being made but only after the submission of a valid nomination form.

Any candidate may request the presiding officer to despatch an election address (consisting of not more than one sheet of A4 paper, which may be printed on both sides) from that candidate to every elector in the Diocese. Election addresses will be sent by the presiding officer to the electors with the voting papers and will also be posted on the diocesan website. If any candidate wishes to send an election address, one original copy (suitable for photocopying or sent by email) must be provided by the candidate at the candidate's own expense. This must either be delivered to the presiding officer at the address above or sent by e-mail to: (synod@liverpool.anglican.org) and received by the presiding officer by noon on 17th June 2019. The Presiding Officer is under no obligation to circulate addresses received after the due date or which are not in the prescribed format.

MEETINGS OF THE GENERAL SYNOD, COMMITTEES AND COMMISSIONS

1. The frequency and length of meetings of the full General Synod follow a regular pattern of two or three meetings in a calendar year.
2. The months in which meetings are held are February, July and November (if required). The February meeting and any November meeting is non-residential and takes place at Church House, Westminster, SW1; but the July meeting is residential at York University.
3. The weeks, during which the meetings are to be held each year, are fixed in advance by a Synod resolution passed not later than the July meeting of the previous year. The Business Committee of the General Synod then informs Synod members in the agenda paper for each meeting of the precise dates (within these pre-arranged weeks) on which the Synod will meet, in the light of the needs of that particular agenda.
5. In London the Synod ordinarily meets on weekdays only. By contrast the York residential meetings are usually held over a weekend from Friday evening to not later than lunchtime on Tuesday. The Synod does not transact business on Sunday morning during a weekend residential meeting. Instead, members attend a Eucharist in York Minster.
6. The dates already agreed for meetings of the Synod in 2019-2020 are as follows:

2019		2020	
York	5 th - 9 th July	London	10 th - 15 th February
London	25 th - 27 th November (if required)	York	23 rd - 25 th
		London	14 th - 15 th November (if required)

7. Members are not required to record their attendance at any full meeting and do not have to comply with any convention or Standing Order requiring them to attend any minimum number of meetings. It rests with each individual to do the best he or she can in the light of other commitments and particular concerns in each Synod agenda. The Business Committee do, however, try as far as possible; to help members by ensuring that particular items of business begin at published times.
8. Any member of the Synod may be invited by the Appointments Committee to serve on a number of permanent or temporary bodies but he or she is entirely free to refuse such invitations. In accordance with normal practice individual members' preferences are carefully taken into account in fixing dates of committee meetings and every effort is made by the Appointments Committee to share out the committee work fairly among all members who are qualified to deal with the tasks to be undertaken.
9. Although in the above paragraphs the term "meeting" has been used, it may be helpful to explain that the practice of the Synod, following the Convocation custom, is to call all its sittings in Full Synod on one day a "session" and any number of sessions on consecutive days a "group of sessions", or simply "sessions". But this is only a matter of terminology and has no bearing on the frequency or length of sessions.

EXPENSES

Members elected to General Synod claim their expenses from the Diocese. If they are elected or appointed to serve on a committee of the Synod or to represent the Synod on some outside body then their expenses are met from the General Synod budget. Loss of earnings up to a certain limit can also be claimed. Further details available from Brenda Edwards (0151 705 2112).